**RESUME**

**RAVLEEN KAUR**

**Contact: 6284165854**

**Email-id:: ravleenkaur273@gmail.com**

**Address:: Village-Godharpur Po- Naushera Majja Singh ,Gurdaspur ,143518, Punjab India.**

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**OBJECTIVE**:-To secure a challenging position in a reputable organization to expand my learning’s, knowledge, and skills.

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**EDUCATIONALQUALIFICATION**

* I have done my matriculation in year 2019 from CBSE Board with 65%.
* I have done my Senior Secondary in year 2021 from PSEB with 88%.

-------------------------------------------------------------------------------------------------**PERSONAL SKILLS**:-

* Excellent verbal and communication skills.
* Highly organized and efficient.
* Ability to work independently or as a part of team.

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**STRENGTHS**

* Positive Attitude
* Quick learner
* Smart Worker and loyal

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**SOFT SKILLS:**

* Receptive to guide lines from senior professionals.
* Dedicated to whatever work assigned.
  + - * Good communication skills.

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**PERSONAL PROFILE:**

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| Name | | :  Ravleen Kaur | |
| Father Name | | :  Ravinderpal Singh | |
| Date of Birth | | :  23/04/2004 | |
| Gender | | : female | |
| Marital Status | | : Unmarried | |
| Nationality | | :  Indian | |
| Permanent Address | | : Village Godharpur Po Naushera Majja Singh ,Gurdaspur ,143518, Punjab India. | |
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**Declaration**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

**Ravleen Kaur**