



TEAM GLOBAL

Immigration Consultant

Ref No. Tg 1218Dated 06/10/2021

TO WHOM IT MAY CONCERN

I Director, Team Global Immigration Consultant hereby declare that Miss Simranjeet Kaur D/o Gurbhej Singh Vill. Jouns, P.O Mohar, Tehsil Ajnala Amritsar, has been working with us as a 'Office Manager' from 08 September 2020 to till date.

During her employment her responsibilities are as follows:-

Maintains office services by organizing office operations and procedures, preparing payroll, controlling correspondence, assigning and monitoring clerical functions etc.

During this tenure of her works Miss. Simranjeet Kaur remained involved in her work dedicated. We found her pretty active in whatever task we have provided her. She is a confident person. She is professionally sound, hard-working and a devoted staff During her service she has been found sincere, reliable, trustworthy, sociable, pleasant and open to challenges.

We wish her all the best in her future endeavours.

[Signature]
1st Floor, 10
Jail Road, 5
Approved by P.O. C
Prop.