



# SARASWATI PROFESSIONAL & HIGHER EDUCATION COLLEGE OF NURSING

VPO GHARUAN, TEH. KHARAR, DISTT. S.A.S. NAGAR (MOHALI)

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Website : www.sgcollege.edu.in

Ref. No. SPHE/2022/

Date 15-11-2019

**Dimple Bika Warrior**

Nizamdin Basti Near Mander Ferozepur, Punjab

7087092195

## APPOINTMENT LETTER

Dear **Dimple Bika Warrior**

With reference to your application and subsequent interview, we are pleased to inform you that you are appointed as **Nursing Tutor** in Saraswati Professional & Higher Education College of Nursing, Gharuan at the monthly salary of Rs. 18720/- (CTC) as mutually agreed upon at the time of interview.

You are advised to join our Institute/Campus from 15/11/2019. The details of your compensation package 'Annexure A' and terms and conditions 'Annexure B' are enclosed with this letter.

Please sign the duplicate copy of this letter, Annexure "A" and "B" as a token of your acceptance and mail it to us within 3 days from the date of receipt of this letter. To help complete joining formalities, may we request you to carry the following documents with you on the joining date.

- **Proof of date of birth in the form of certificate issued by the CBSE/PSEB or its equivalent board or by the registrar of births and deaths of the concern state/municipality(3 copies)**
- **12 latest Passport size Photographs**
- **Mark sheets and certificates to prove your educational and professional qualification and degree certificated (3copies)**
- **Proof of residence and ID proofs.**
- **Experience certificates and relieving letter from last employer**
- **Form 16/salary certificates from previous employer (If you are drawing any salary).**
- **Copy of Pan card, Driving License, Passport.**

**Authorized Signature**

Saraswati Prof. & Higher  
Education College of Nursing  
Gharuan (Mohali)

**Saraswati Professional & Higher Education College of Nursing ,  
Gharuan (Mohali)**

**Accepted**

**Signature of Candidate**