



# SHRI GURU GOBIND SINGH PUBLIC HIGH SCHOOL

LOPON (MOGA)

Affiliated to P.S.E.B.,

Mohali (Regd. No. M.G. 15182)

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Ref. No. MA.688/1/2022

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## Letter of Recommendation

I am very glad to appraise Gurbir Kaur working as a Computer Operator at our school S.G.G.S.PUBLIC SCHOOL, LOPON. I had come to know her during her service period. She is performing all the task given to her efficiently and extensively by applying her experience. She has ability to develop and lead the team. Furthermore, she has enjoyed a good reputation as Computer Operator. Her juniors and seniors always feel easy to work with her and met deadlines. Owing to her performance I feel she deserve my endorsement. During her working tenure she came across as a sincere and inquisitive employee. As punctual and sincere employee she always met her allotted assignments on time and the given deadlines. Moreover, she demonstrated excellent communication skills and lucid presentation with great team work.

On the basis of above stated points, I recommend Mrs. Gurbir Kaur to be considered as a potential candidate for admission in your esteemed university I am fully confident that she will prove her worth if selected for admission and I wholeheartedly wish her the best for her all future endeavors.

  
Principal  
Shri Guru Gobind Singh Public  
High School, LOPON (Moga)  
Regd. No. M.G.15182