



KGA TEX KNIT (INDIA) PVT. LTD.

MANUFACTURERS, IMPORTERS & EXPORTERS OF FLEECE, SINGLE JERSEY, COTTON, POLY/COTTON, INTERLOCK, T-SHIRT, SWEAT SHIRTS, POLOS & TRACKSUITS ETC.

DATED 24-01.2022
REF. KGA/42/2021-22

To whom it may concern

This is to certify that Mrs. Jaswinder Kaur W/o Karandeep Singh R/o Vpo Rampur Sainian, Rampur Jhanjowal, Hoshiarpur, Punjab-144530 is working with us from January 2015 to till now.

During her work duration, she held the following positions in our organisation in accounts department.

- Accounting Intern (Jan 2015 – Dec 2015)
- Staff accountant (Jan 2016 -Dec 2016)
- Assistant Accountant (Jan 2017 to till now)

Her job duties are:

1. Handling complete books of accounts including books of cash transaction, bank reconciliation, inventory and other related jobs.
2. Performing accounting functions such as profit and loss, cash flow, balance sheets preparation.
3. Train and supervise junior accountants, examined accounting records prepared by them.
4. Preparing all supporting documentation when requested by auditors and customers.
5. Double-checking all reports, verifying documents and invoices, and flagging any discrepancies

During her tenure with us, we found her a hardworking, dedicated and visionary worker. She is a team worker and takes the complete team along to meet the goals.

We wish her the best of luck.

You can contact us for any other information.

For KGA TEX KNIT (INDIA) PVT. LTD.

Ravanan Singh
Director

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