



Employee ID:- Compass/7815

Dated: 15/09/2021

### EXPERIENCE LETTER

This letter certifies that Happy S/O Sukhjinder Singh was an employee in the role of Business Development Assistant Manager with COMPASS TECHNOLOGIES during the period of beginning 09/07/2018 to 28/08/2021.

During his time with COMPASS TECHNOLOGIES, Happy has remained dedicated and loyal to his work and responsibilities with our organization. His responsibilities include the following:-

- Work with management to develop and implement business development strategy for a defined territory.
- Coordinate with management and clients to identify business development opportunities with existing and new clients.
- Work with the team to achieve short and long term revenue and profit growth.
- Update and maintain customer information database on regular basis.
- Participate in meetings to report business prospect and status updates to management and clients.
- Write bids, proposals, brochures and various other business informational letters.
- Attend client conferences and meetings in order to network with new and existing contacts.
- Assist marketing team in development of advertising and promotional programs, telemarketing plans and tradeshow.

Happy has always maintained a professional and courteous attitude with our organization.

If you have any query regarding Happy please feel free to call the organization during working hours.

KAMAL GARG  
COMPASS TECHNOLOGIES  
MANAGER

A handwritten signature in black ink, appearing to read "Kamal Garg", is written over a blue circular stamp. The stamp contains the COMPASS TECHNOLOGIES logo and the following text: "SCO 85-86, 4th Floor, Sec 34-A, Chd. Ph. No. 0172-4044006, 7838840961".