

# Kapil Infosys

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Computer Hardware, Accessories, New & Old Computers / Laptops

Near Axis Bank, Railway Road, Adampur Doaba, Jalandhar

Ref No. KIA/2022/30

Dated. 30-04-2022

## To Whom It May Concern

This is to certify that Mr. **Sahil Masih**, D.O.B **30/03/2001**, resident of Chomon village (Jalandhar City), has been working at our office for the Capacity of **Office Assistant** since 3<sup>rd</sup> August 2020 to till now.

He is also taking responsibilities for handling customer queries, writing office letters, computer operator and making presentations. He has an excellent communication and interpersonal skills and has a polite behavior with other staff members.

We appreciate his hardworking and devotion to work during his whole tenure and we wish him a successful career, and life.

Warm regards,



Signatory Authority