



Ph.: 01821-260400

ST. JUDE'S CONVENT SCHOOL

MALSIA ROAD, SHAHKOT - 144702

E-mail : stjudeesschoolshahkot@gmail.com

Ref. No. SJCS/832/18

Dated...01/08/2018

EXPERIENCE CERTIFICATE

This is to certify that Miss. Harpreet had been working as a Clerk in St. Jude's Convent School, Shahkot from 1st May 2014 to 31st July 2018.

During this period, her services were found to be appreciable in carrying out of the following:-

1. Operating the KYC Smart School Software.
2. Prepares the School Fee account.
3. Has also operated the String Automation Software and Biometric machine.

Sr. Preethi
Sr. Preethi

Principal
St. Jude's Convent School
Shahkot-144 702
Jalandhar (Dt.) Punjab





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Ref. No...SJCS/1733/22

Dated...23-04-2022

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Harpreet has been working in our school from 03.10.2018 till date. She has rendered her service to our school as a Clerk. We are grateful for the same. During this period, her services are found to be appreciable in carrying out the following:-

1. Prepares the school fees account.
2. Maintenance of fee register and fee receipts.
2. Handling of all type file preparations.

We wish her God's blessings and good luck for the future.

Sr. Delphy Joseph

Sr. Delphy Joseph
Principal

Principal
St. Jude's Convent School
Shahkot-144 702
Jalandhar (Dt.) Punjab

