

Date 13/05/2022

Experience Certificate

To Whom It May Concern

Certified that Teena Chaudhary was working as a Office Administrator in our firm i e M/s Dr.Lal Path Labs from 01/10/2018 to till now.

Address, Subhash Colony Near Raj Mahal Hotel
kashipur by pass Road.Rudrapur (U.S.N).263153

She had responsibly carried out the following works during his tenure with us.

1. Manage emails letters,packages,phone calles.
2. Support bookkeeping and budgeting procedures for the firm.
3. Create and update databases and records for financial information.

To the best of our knowledge. we can say that he has good working knowledge in this related fields.

Her behavioral conduct was satisfactory. She was dedicated and sincere in her work.

We wish her the best for her future.

FPSC RUDRAPUR
(signature) By Pass
Near Hotel Raj Mahal
Subhash Colony 263153
Dr.

Pathologist

FPSC RUDRAPUR
(signature) Kashipur By Pass
Near Hotel Raj Mahal
Subhash Colony 263153
Dr.

Pathologist