



# RUPINDER SINGH & ASSOCIATES CHARTERED ACCOUNTANTS

SHOP NO. 25, GREWAL COMPLEX, SIRHIND  
FATEHGARH SAHIB-140406. PUNJAB  
CONTACT NO. +91-70090-40903  
E-mail: [rupinder.ca198@gmail.com](mailto:rupinder.ca198@gmail.com)

DATE 20/8/2020

Dear Arshdeep Singh

Village Jamaluddinpur PO Dattiyana

Bijnor 246725 Uttar Pradesh India

Sub: Appointment for the position of " Computer operator "

Dear Arshdeep Singh,

This has reference to your application for employment, and subsequent interview you had with us we are pleased to appoint you on the above position on the following terms and conditions:

Your appointment will be effective from 10/09/2020.

1. Initially you will be on probation for a period of Six months from the date of joining, which may be curtailed or extended at the sole discretion of the management depending upon your work and conduct during the probation period.
2. Your gross CTC shall be Rs. 13000/- (Fourteen hundred) per month. Please note that this is all inclusive. Your place of posting is at Rupinder Singh & Associates Chartered Accounts. Shop No 25 Grewal Complex Sirhind Fatehgarh Sahib 140406 Punjab India
3. However, your services can be transferred to any other company of the group either already in existence or may be set up in future in any part of the country.
4. You are liable to be posted in any of the departments/divisions of the company, which may also necessitate corresponding change in your designation without adversely affecting your emoluments or general conditions of the service.
5. You will strictly follow and abide by all rules and regulations of the company existing and also framed in due course of time.
6. You shall discharge your duties faithfully and diligently to the best of your ability and talent, which will be explained to you at the time to your joining the company.





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*DATE 20/8/2020*

At the time of joining the company, you are requested to produce the following documents/certificates: -

Photocopies of your educational certificates for our reference and record.

Four-passport size self photographs.

**For Rupinder Singh & Associates**  
**Chartered Accounts**





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Ref No. ARSH.01/22

Dated. 12/01/2022

TO WHOM IT MAY CONCERN

This is to certify that Mr. Arshdeep Singh S/o Kewal Singh R/o Village Jamaluddinpur PO Dattiyana Bijnor 246725 Uttar Pradesh India. he joined our company as Computer operator on 10<sup>th</sup> Sep 2020 to till date Currently he was drawing monthly salary of INR 13,000.

Arshdeep Singh is very honest, sincere and remains involved in his work with dedication. he is a good team player. he has the motivation to take initiative for the tasks that are assigned to his.

We wish the best in future endeavors.

Sincerely

For Rupinder Singh & Associates  
Chartered Accounts.

