

ਲੜੀ ਨੰ.: /Sr. No. TT14U

109678

ਪੰਜਾਬ ਸਕੂਲ ਸਿੱਖਿਆ ਬੋਰਡ

PUNJAB SCHOOL EDUCATION BOARD

B-28

ਮੈਟ੍ਰਿਕੁਲੇਸ਼ਨ ਪਰੀਖਿਆ ਸਰਟੀਫਿਕੇਟ ਸਮੇਤ ਅੰਕ ਸੂਚੀ

MATRICULATION EXAMINATION CERTIFICATE WITH MARKS SHEET



ਪ੍ਰਮਾਣਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ / Certified that : ਹਰਪ੍ਰੀਤ ਸਿੰਘ / HARPREET SINGH

ਰੋਲ ਨੰ./Roll No. : 1014757734

ਰਜਿ.ਨੰ./Regn.No. BS/12/10020955048

ਪਿਤਾ ਦਾ ਨਾਂ / Father's Name : ਗੁਰਤੇਜ ਸਿੰਘ / GURTEJ SINGH

ਮਾਤਾ ਦਾ ਨਾਂ / Mother's Name : ਸਰਬਜੀਤ ਕੌਰ / SARABJEET KAUR

ਜਨਮ ਮਿਤੀ / Date of birth : 25/09/1998 (ਪੰਚੀ ਸਤੰਬਰ ਉਨੀ ਸੌ ਅੱਠਨਵੇਂ)(TWENTY FIFTH SEPTEMBER NINETEEN HUNDRED NINETY EIGHT)

ਸਕੂਲ / ਜ਼ਿਲ੍ਹਾ School/District : ਗੁਰੂ ਹਰਿਕ੍ਰਿਸ਼ਨ ਪਬਲਿਕ ਸਕੂਲ, ਕੁਰਾਲੀ (ਐੱਸ.ਏ.ਐੱਸ ਨਗਰ)

GURU HARKRISHAN PUBLIC SCHOOL, KURALI (S.A.S NAGAR)

ਨੇ ਮਾਰਚ 2014

ਵਿੱਚ ਹੋਈ ਮੈਟ੍ਰਿਕੁਲੇਸ਼ਨ ਪਰੀਖਿਆ ਹੇਠ ਲਿਖੇ ਵਿਸ਼ਿਆਂ ਅਧੀਨ ਦਰਜਾਏ ਅੰਕਾਂ ਸਹਿਤ ਪਾਸ ਕੀਤੀ ਹੈ/

appeared in Matriculation Examination held in
with subject-wise marks mentioned below:

MARCH 2014

and has been declared qualified

ਲੜੀ ਨੰ.: Sr. No.	ਵਿਸ਼ੇ / Subjects	ਲਿਖਤੀ/Theory		ਨਿਰੰਤਰ ਸਰਬ-ਪੱਖੀ ਮੁਲਾਂਕਣ/CCE		ਪ੍ਰਯੋਗੀ/Practical		ਕੁੱਲ ਪ੍ਰਾਪਤ ਅੰਕ / TOTAL MARKS OBTAINED	ਕੁੱਲ ਅੰਕ / TOTAL MARKS	ਦਰਜਾ/ GRADE
		ਪ੍ਰਾਪਤ ਅੰਕ/ Marks Obtained	ਕੁੱਲ ਅੰਕ / Total Marks	ਪ੍ਰਾਪਤ ਅੰਕ/ Marks Obtained	ਕੁੱਲ ਅੰਕ / Total Marks	ਪ੍ਰਾਪਤ ਅੰਕ/ Marks Obtained	ਕੁੱਲ ਅੰਕ / Total Marks			
1.	ਪੰਜਾਬੀ / PUNJABI	53	100	42	050	--	--	95	150	B
2.	ਅੰਗਰੇਜ਼ੀ / ENGLISH	40	070	28	030	--	--	68	100	B
3.	ਹਿੰਦੀ / HINDI	44	070	27	030	--	--	71	100	B
4.	ਗਣਿਤ / MATHEMATICS	21	050	26	030	17	020	64	100	B
5.	ਵਿਗਿਆਨ / SCIENCE	22	050	28	030	16	020	66	100	B
6.	ਸਮਾਜਿਕ ਸਿੱਖਿਆ / SOCIAL STUDIES	50	070	28	030	--	--	78	100	A
ਕੁੱਲ ਜੋੜ / Grand Total								442	650	B
7.	ਸਿਹਤ ਅਤੇ ਸਰੀਰਕ ਸਿੱਖਿਆ / Health And Physical Education									A+
8.	ਕੰਪਿਊਟਰ ਸਾਇੰਸ / Computer Science									A
9.	ਖੇਤੀਬਾੜੀ / AGRICULTURE									A

ਸਾਹਿਬਜ਼ਾਦਾ ਅਜੀਤ ਸਿੰਘ ਨਗਰ / SAHIBZADA AJIT SINGH NAGAR

ਮਿਤੀ / DATE : ਜੂਨ / JUNE 02, 2014

Signature of Secretary

ਸਕੱਤਰ / SECRETARY

ਲੜੀ ਨੰ. Serial No. :

16 226751

ਪੰਜਾਬ ਸਕੂਲ ਸਿੱਖਿਆ ਬੋਰਡ
PUNJAB SCHOOL EDUCATION BOARD



ਸੀਨੀਅਰ ਸੈਕੰਡਰੀ (ਬਾਰੂਵੀਂ ਸ਼੍ਰੇਣੀ) ਪਰੀਖਿਆ ਸਰਟੀਫਿਕੇਟ ਸਮੇਤ ਅੰਕ ਸ਼ੀਟ
SENIOR SECONDARY (12TH CLASS) EXAMINATION CERTIFICATE WITH MARKS SHEET



ਪ੍ਰਮਾਣਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ / Certified that : ਹਰਪ੍ਰੀਤ ਸਿੰਘ / HARPREET SINGH

ਰੋਲ ਨੰ. / Roll No. : 2016093971

ਰਜਿ.ਨੰ./Regn.No. : BS/12/10020955048

ਪਿਤਾ ਦਾ ਨਾਂ / Father's Name : ਗੁਰਤੇਜ ਸਿੰਘ / GURTEJ SINGH

ਮਾਤਾ ਦਾ ਨਾਂ / Mother's Name : ਸਰਬਜੀਤ ਕੌਰ / SARABJEET KAUR

ਸਕੂਲ / ਜ਼ਿਲ੍ਹਾ School/District : ਖਾਲਸਾ ਸੀਨੀਅਰ ਸੈਕੰਡਰੀ ਸਕੂਲ, ਕੁਰਾਲੀ (ਐਸ.ਏ.ਐਸ ਨਗਰ)

KHALSA SENIOR SECONDARY SCHOOL, KURALI (S.A.S NAGAR)

ਨੇ ਸਾਲ

ਮਾਰਚ-2016

ਵਿੱਚ ਹੋਈ ਸੀਨੀਅਰ ਸੈਕੰਡਰੀ (ਬਾਰੂਵੀਂ ਸ਼੍ਰੇਣੀ) ਪਰੀਖਿਆ ਹੇਠ ਲਿਖੇ ਵਿਸ਼ਿਆਂ ਅਧੀਨ ਦਰਸਾਏ

MARCH-2016

ਅੰਕਾਂ ਸਹਿਤ ਪਾਸ ਕੀਤੀ ਹੈ/ appeared in Senior Secondary (12th Class) Examination held in
and has been declared qualified with subject-wise marks mentioned below:

ਗਰੁੱਪ/Group : ਸਾਇੰਸ / SCIENCE

ਲੜੀ ਨੰ./ Sr. No.	ਵਿਸ਼ੇ / Subjects	ਲਿਖਤੀ/Theory		ਨਿਰੰਤਰ ਸਰਬ-ਪੱਖੀ ਮੁਲਾਂਕਣ/CCE		ਪ੍ਰਯੋਗੀ/Practical		ਕੁੱਲ ਪ੍ਰਾਪਤ ਅੰਕ / TOTAL MARKS OBTAINED	ਕੁੱਲ ਅੰਕ / TOTAL MARKS	ਗਰੇਡ/ GRADE
		ਪ੍ਰਾਪਤ ਅੰਕ/ Marks Obtained	ਕੁੱਲ ਅੰਕ / Total Marks	ਪ੍ਰਾਪਤ ਅੰਕ/ Marks Obtained	ਕੁੱਲ ਅੰਕ / Total Marks	ਪ੍ਰਾਪਤ ਅੰਕ/ Marks Obtained	ਕੁੱਲ ਅੰਕ / Total Marks			
1.	GENERAL ENGLISH	033	050	022	025	XXX	--	055	075	B
2.	GENERAL PUNJABI	043	050	024	025	XXX	--	067	075	A
3.	PHYSICS	024	050	020	030	016	020	060	100	B
4.	CHEMISTRY	017	050	022	030	017	020	056	100	C
5.	MATHEMATICS	026	070	021	030	XXX	--	047	100	C
6.										
ਕੁੱਲ ਜੋੜ / Grand Total								285	450	B
ਵਾਤਾਵਰਨ ਸਿੱਖਿਆ / Environmental Education										B
ਕੰਪਿਊਟਰ ਸਾਇੰਸ / Computer Science										A
ਵਾਧੂ ਵਿਸ਼ਾ / Additional Subject										

ਸਾਹਿਬਜ਼ਾਦਾ ਅਜੀਤ ਸਿੰਘ ਨਗਰ
19 July 2016

(J.R. MEHROK)
ਸਕੱਤਰ / SECRETARY

Ref. No. INFOWIZ/1Y2016/C2539

Dated: 14-06-2017

TRANSCRIPT AND COURSE DETAILS

Name of the Student: - Harpreet Singh
Father Name: - Gurtej Singh

This is to certify that **Harpreet Singh S/O Gurtej Singh** has appeared **One Year Diploma in Office Administration** and examination held in **May, 2017**. He has passed the examination with **154/200** and marks in individual module are given below:-

Sr. No.	Course Subjects	Total Marks	Marks Obtained
1.	Business and Office Administration	50	42
2.	Bookkeeping to Trial Balance.	50	38
3.	Business Literacy.	50	35
4.	Marketing Management and Public Relations.	50	39
	Total	200	154
	Grade	A	

We wish him a very bright & Prosperous Future.

Authorized Signatory
Kamal Jot Kansal
Director
(Name & Seal of the Organization)

INFOWIZ
S.C.O. 118-120, Sector 34-A, CHANDIGARH
0172-4567888, 98885-00888, 98886-00888

Here the future begins.....



Authenticity Barcode

SCO 118-120, Basement,
Sector - 34 A, **CHANDIGARH**
Phone : 0172-4567888
Mobile : 090234-00888
Web : www.infowiz.co.in
E-mail : info@infowiz.co.in



CERTIFICATE

CERTIFIED COMPANY ISO 9001 : 2015

No. INFOWIZ/1Y2016/C2539

This is to certify that Mr./Ms. HARPREET SINGH S./D./O. GURTEJ SINGH
has successfully undergone our Course ONE YEAR DIPLOMA IN OFFICE ADMINISTRATION
from JUNE 2016 to MAY 2017 During the tenure of the above
course, we found him/her a hardworking and innovative individual.

We wish him/her a very bright & prosperous future.

Marks : 154 / 200

Grade : A


INFOWIZ
S.C.O. 118-120, Sector 34-A, CHANDIGARH
0172-4567888, 98885-00888, 98886-00888

Managing Director

Certificate Verification No.: INFOWIZ/1Y2016/C2539

Validate the Certificate Authenticity at

<http://www.infowiz.co.in/verification>



ਲੜੀ ਨੰ: 0500642

Sr.No.

ਰੋਲ ਨੰ:

Roll No.

874227

ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਨੰ:

Regd. No.

6116-2017-242

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ:35 ਤਹਿਤ ਸਥਾਪਤ)

PUNJABI UNIVERSITY, PATIALA



ਨਤੀਜਾ ਅਤੇ ਅੰਕ-ਬਿਉਰਾ-ਕਾਰਡ RESULT-CUM-DETAILED MARKS CARD

EXAMINATION

B.A. Part-I Sem-I December - 2020

NAME :

HARPREET SINGH

FATHER'S NAME :

GURTEJ SINGH

MOTHER'S NAME :

SARABJEET KAUR

Sr. No.	Paper Nomenclature						MARKS		
							Secured	Pass	Total
	English	EX	IN						
	(Communication Skills)	40	23				63	35	100
	Punjabi (Compulsory)	31	23				54	35	100
	History	A	B	C	I	P			
		35			24		59	35	100
	Public Administration								
		27			24		51	35	100
	Punjabi Literature								
		28			23		51	35	100
	Grand Total						278	---	500

RESULT : PASSED:

Two Hundred & Seventy Eight marks
out of Five Hundred marks

Patiala 12.11.2021
Date:

Asstt./Deputy Registrar (Exams)
for Controller(Exams)

ਤਿਆਰ ਕਰਤਾ
Prepared by

ਪਤਾਲ ਕਰਤਾ
Checked by

ਨਿਗਰਾਨ.....
Supdt.

ਲੜੀ ਨੰ:

Sr. No. 226467

ਰੋਲ ਨੰ:

Roll No.

90942

ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਨੰ:

Regd. No.

6116-2017-242

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ: 35 ਤਹਿਤ ਸਥਾਪਤ)

PUNJABI UNIVERSITY, PATIALA



ਨਤੀਜਾ ਅਤੇ ਅੰਕ-ਬਿਉਰਾ-ਕਾਰਡ

RESULT-CUM-DETAILED MARKS CARD

EXAMINATION

B.A. Part-I Sem-II MAY 2018

NAME: HARPREET SINGH

FATHER'S NAME: GURTEJ SINGH

MOTHER'S NAME: SARABJEET KAUR

Sr. No.	Paper Nomenclature	MARKS		
		Secured	Pass	Total
1.	English EX IN (Communication Skills) 36 23	59	35	100
2.	Punjabi (Compulsory) 32 23	55	35	100
3.	Elective Subjects A B C I P History 30 22	52	35	100
4.	Public Administration 36 23	59	35	100
5.	Punjabi Literature 31 23	54	35	100
	-----	-----	-----	-----
	-----	-----	-----	-----
	Grand Total	279	---	500

RESULT: PASS:

Two Hundred & Seventy Nine marks
out of Five Hundred Marks

Drug Abuse 34 + 28 = 62 Qualified

Patiala 28.12.2018

Date:

ਤਿਆਰ ਕਰਤਾ
Prepared byਪੜਤਾਲ ਕਰਤਾ
Checked byਨਿਗਰਾਨ
SupdtAsst. Registrar (Exams)
for Controller (Exams)

0571865

Sr.No.

Roll No.

464690

ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਨੰ:

Regd. No.

6116-2017-242

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ:35 ਤਹਿਤ ਸਥਾਪਤ)

PUNJABI UNIVERSITY, PATIALA

ਨਤੀਜਾ ਅਤੇ ਅੰਕ-ਬਿਉਰਾ-ਕਾਰਡ
RESULT-CUM-DETAILED MARKS CARD

EXAMINATION B. A. Part-II Sem-III December - 2020

NAME : HARPREET SINGH

FATHER'S NAME : GURTEJ SINGH

MOTHER'S NAME : SARABJEET KAUR

Sr. No.	Paper Nomenclature					MARKS		
						Secured	Pass	Total
	English Communication Skills	EX	IN					
		39	24			63	35	100
	Punjabi (Compulsory)	40	24			64	35	100
	History	A	B	C	I	P		
		58			24		35	100
	Public Administration							
		27			24	51	35	100
	Punjabi Literature							
		31			24	55	35	100
	Grand Total					315		500

RESULT :PASSED:

Three Hundred & Fifteen marks
out of Five Hundred MarksPatiala 29. 09. 2021
Date:Asstt./Deputy Registrar (Exams)
for Controller(Exams)ਤਿਆਰ ਕਰਤਾ
Prepared byਪੜਤਾਲ ਕਰਤਾ
Checked byਨਿਗਰਾਨ...
Supdt.

ਲੜੀ ਨੰ: 0383065 ਰੋਲ ਨੰ:

Sr.No.

Roll No.

638171

ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਨੰ:

Regd. No.

6116-2017-242

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ:35 ਤਹਿਤ ਸਥਾਪਤ)

PUNJABI UNIVERSITY, PATIALA

ਨਤੀਜਾ ਅਤੇ ਅੰਕ-ਬਿਉਰਾ-ਕਾਰਡ
RESULT-CUM-DETAILED MARKS CARD

EXAMINATION

B.A. Part-II (Sem-IV) MAY-2020

NAME :

HARPREET SINGH

FATHER'S NAME :

GURTEJ SINGH

MOTHER'S NAME :

SARABJEET KAUR

Sr. No.	Paper Nomenclature						MARKS		
							Secured	Pass	Total
	English (Communication Skills)	32	24	56	35	100			
	Punjabi (Compulsory)	38	24	62	35	100			
	History	A	B	C	I	P	63	35	100
		39			24				
	Punjabi Literature						58	35	100
		34			24				
	Public Administration						63	35	100
		39			24				
	Grand Total						302	---	500

RESULT: PASS:

Three Hundred & Two marks
out of Five Hundred Marks

Environmental & Road Safety : 54 Qualified

Patiala

Date:

23.03.2021

Asstt./Deputy Registrar (Exams)
for Controller(Exams)ਤਿਆਰ ਕਰਤਾ
Prepared byਪਤਾਲ ਕਰਤਾ
Checked byਨਿਗਰਾਨ..
Supdt.



Roll No. 40916

Regd. No.6116-2017-242

BACHELOR OF ARTS (B.A.) PART-III (SEMESTER-V)

Examination: NOVEMBER, 2019

RESULT-CUM-DETAILED MARKS CARD

NAME : HARPREET SINGH

FATHER'S NAME : GURTEJ SINGH

MOTHER'S NAME : SARABJEET KAUR

Sr.No.	Paper Nomenclature	Obtained Marks						Pass Marks			
		ExA	ExB	ExC	Int	Pr	Total	Ex	Pr	Tot	Total
I.	English	33			23		56	26		35	100
II.	Punjabi (Compulsory)	26			21		47	26		35	100
III.	History	51	--	--	21	--	72	26	--	35	100
IV.	Punjabi Literature	40	--	--	20	--	60	26	--	35	100
V.	Public Administration	38	--	--	22	--	60	26	--	35	100
Total							295			---	500

PASSED:Securing:Two Hundred & Ninety Five marks out of a maximum marks of Five Hundred only.

Patiala

Date: 19.05.2021

Asstt./Deputy Registrar(Exams)
for Controller(Examinations)

ਲੜੀ ਨੰ: 0567365

Sr.No.

ਰੋਲ ਨੰ:

Roll No.

40916

ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਨੰ:

Regd. No.

6116-2017-242

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ:35 ਤਹਿਤ ਸਥਾਪਤ)

PUNJABI UNIVERSITY, PATIALA

ਨਤੀਜਾ ਅਤੇ ਅੰਕ-ਬਿਊਰਾ-ਕਾਰਡ
RESULT-CUM-DETAILED MARKS CARD

EXAMINATION

B. A. Part-III (Sem-VI) MAY-2020

NAME : HARPREET SINGH

FATHER'S NAME :

GURTEJ SINGH

MOTHER'S NAME : SARABJEET KAUR

Sr. No.	Paper Nomenclature				MARKS		
					Secured	Pass	Total
	English	EX	IN				
	Communication Skills	58	23		81	35	100
	Punjabi (Compulsory)	53	24		77	35	100
	History	A	B	C	I	P	
		58			24		
	Punjabi Literature						
		58		24	82	35	100
	Public Administration						
		58		22	80	35	100
	Total				402	---	500
	Previous Total				1469	---	2500
	Grand Total				1871	---	3000

RESULT : PASSED:

One Thousand Eight Hundred & Seventy One marks
out of Three Thousand Marks

MEDIUM: -Punjabi

Patiala

Date:

08. 11. 2021

Asstt./Deputy Registrar (Exams)
for Controller(Exams)ਤਿਆਰ ਕਰਤਾ
Prepared byਪੜਤਾਲ ਕਰਤਾ
Checked byਨਿਗਰਾਨ
Supdt.

ਲੜੀ ਨੰ:

Serial / G

No.

25288

ਰੋਲ ਨੰਬਰ 40916

Roll No.

ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਨੰ. 6116-2017-242

Registration No.

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ ਪਟਿਆਲਾ



(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ. 35 ਤਹਿਤ ਸਥਾਪਿਤ)

ਬੈਚੁਲਰ ਆਫ਼ ਆਰਟਸ

ਪ੍ਰਮਾਣਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਹਰਪ੍ਰੀਤ ਸਿੰਘ
ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਗੁਰਤੇਜ ਸਿੰਘ ਅਤੇ ਸ੍ਰੀਮਤੀ ਸਰਬਜੀਤ ਕੌਰ,
ਦੋਆਬਾ ਡਿਗਰੀ ਕਾਲਜ, ਘਟੌਰ, ਮੋਹਾਲੀ
ਦੇ ਵਿਦਿਆਰਥੀ ਨੂੰ ਮਈ 2020 ਵਿੱਚ ਹੋਈ ਬੈਚੁਲਰ ਆਫ਼ ਆਰਟਸ (ਤਿੰਨ ਸਾਲਾ ਕੋਰਸ) ਦੀ ਪਰੀਖਿਆ
ਵਿੱਚ ਸਫਲ ਹੋਣ ਉਪਰੰਤ ਇਹ ਡਿਗਰੀ ਪਰਦਾਨ ਕੀਤੀ ਗਈ।
ਸ਼੍ਰੇਣੀ ਪਹਿਲੀ ਪਰੀਖਿਆ ਦਾ ਮਾਧਿਅਮ ਪੰਜਾਬੀ

Punjabi University Patiala

(Established under Punjab Act No. 35 of 1961)

Bachelor of Arts

Certified that Harpreet Singh son/daughter
of Shri Gurtej Singh and Smt. Sarabjeet Kaur,
of Doaba Degree College, Chataur, Mohali
has been awarded the degree of Bachelor of Arts (Three Year Course)
having passed the said examination in May 2020.
Division First Medium of Examination Punjabi

ਯੂਨੀਵਰਸਿਟੀ ਸੀਲ ਅਧੀਨ ਪਰਦਾਨ ਕੀਤੀ ਗਈ।
Given under the seal of the University.

ਰਜਿਸਟਰਾਰ
REGISTRAR

ਪਟਿਆਲਾ
PATIALA NOVEMBER 8, 2021

ਚਾਂਸਲਰ
CHANCELLOR

ਵਾਈਸ-ਚਾਂਸਲਰ
VICE-CHANCELLOR



DOABA DEGREE COLLEGE (DDC)

Vill. Ghataur, P.O. Allapur, Tehsil Kharar, Distt. Mohali (Punjab)-140103

PH. NOS.: 0160-5002901-02-05, AUTO FAX NO.: 0160-5002982-84

Memo. No.: DDC/2021-22/483

Dated : 20/12/2021

TO WHOM IT MAY CONCERN

This is to certify that Harpreet Singh s/o Gurtej Singh University Roll No. 40916, was a bonafide regular student of Doaba Degree College Ghataur, Kharar (Pb.) and successfully completed B.A . His status of 1st to 6th semester is as follows:

The backlog summary record is as given below:-

Sem ester	Expected passing year	Passing year	No. of Attempt	No. of Re-appear	Re-appear Sub Code
1 st	Dec-2017	Dec-2020	3	3	Elective Punjabi-120, History-111, Public Administration-128
2 nd	May-2018	May-2018	NIL		
3 rd	Dec-2018	Dec-2020	1	1	History-311
4 th	May-2019	May-2020	1	1	History-411
5 th	Nov-2019	Nov-2019	NIL		
6 th	May-2020	May-2020	NIL		





Employee ID:-Compass/2539

Dated: 04/06/2020

OFFER LETTER

Name: **Harpreet Singh S/O Gurtej Singh**

Address: Vill- Bazidpur, P.O – Sialba Majri, Tehsil – Kharar, SAS Nagar, Punjab-140110.

COMPASS TECHNOLOGIES is pleased to offer you the **Office Administrator**. We believe you will be an excellent addition to our team and looking forward to having you on board.


As we discussed, your salary will be **15500/-** per month and will be paid on a monthly basis. Your starting date will be **08/06/2020**.

Your employment with **COMPASS TECHNOLOGIES** can be terminated by the employer at any time depending upon your performance.

If you choose to accept this job offer, please sign this letter and return it to us at your earliest convenience. Please note that this offer will expire on **18/06/2020**. I request you to respond as soon as possible.

If you have any questions please feel free to call me during working hours.

I welcome you on behalf of our management and hope you will enjoy working with us in promoting the business to our mutual benefits.


KAMAL GARG
COMPASS TECHNOLOGIES
MANAGER


SCO 85-86, 4th Floor, Sec 34-A, Chd.
Ph. No. 0172-4044006, 7888840961

 info@compasstechsolution.com
 www.compasstechsolution.com
 +91-7888840961 / 0172-4044006
 SCO 85-86, 4th Floor, Sector - 34 A,
Chandigarh

Employee ID:-Compass/2539

Dated: 04/06/2020

APPOINTMENT LETTER AND JOINING LETTER

Name: **Harpreet Singh S/O Gurtej Singh**

Address: Vill- Bazidpur, P.O – Sialba Majri, Tehsil – Kharar, SAS Nagar, Punjab-140110.

Further to our discussions, we have pleasure in giving you an offer in our organization as **Office Administrator**. This offer takes effect from **08/06/2020**.

Terms and Conditions:

1. **Salary:** You will be paid fixed remuneration of Rs. **15500/-** per month which includes all benefit. If your performance is found satisfactory in terms of business promotion and after review your increment will be decided on yearly basis.
2. As an organization will be giving paid training to you, therefore you must serve your duties to the organization for a minimum period of 12 months from the date of joining. During the probation period, if your performance is found dissatisfactory, your employment can be terminated by the organization without any notice.
3. As the organization will be giving training which is on paid basis. mentioned above, therefore, the clause of the final settlement will be applicable only after the completion of the lock-in period of 12 months. In case you leave the organization, without giving 30 days' notice period your salary will be forfeited. Company reserves the right to take any Kind of any legal action.
4. Your continuance and further growth in the job is subject to satisfactory job performance measured in terms of the level of contribution to organizational growth, punctuality, and regularity.
5. Your official timing will be 9:30 to 6:00 either summer or winter.
6. If you accept these conditions please sign and return the duplicate copy of this letter . As soon as possible.


**COMPASS**
TECHNOLOGIES
SCO 85-86, 4th Floor, Sec 34-A, Chd.
Ph. No. 0172-4044006, 7888840961



Employee ID:-Compass/2539

Dated: 09/11/2021

EXPERIENCE LETTER

This letter certifies that **Harpreet Singh S/O Gurtej Singh** was an employee in the role of **Office Administrator** with **COMPASS TECHNOLOGIES** during the period of beginning **08/06/2020** to **31/10/2021**.

During his time with **COMPASS TECHNOLOGIES**, **Harpreet Singh** has remained dedicated and loyal to his work and responsibilities with our organization. His responsibilities include the following:-

- Welcoming visitors and directing them to the relevant office/personnel.
- Carrying out clerical duties such as answering phone calls, responding to emails, and preparing documents, including office correspondence, memos, resumes, and presentations.
- Coordinating and managing appointments, meetings, and the conference room schedule in order to prevent duplicate bookings.
- Performing bookkeeping tasks such as invoicing, monitoring accounts receivable, and budget tracking.
- Maintaining general office files, including job files, vendor files, and other files related to the company's operations.
- Purchasing office supplies, equipment, and furniture.
- Overseeing the maintenance of office facilities, and equipment.
- Performing other relevant duties when needed.

He has always maintained a professional and courteous attitude with our organization.

If you have any query regarding him please feel free to call the organization during working hours.

KAMAL GARG

COMPASS TECHNOLOGIES

MANAGER





We welcome you to our organization and look forward to your contribution to the mutual growth of the organization and you.

On the date of joining, please bring the following documents for verification/submission :-

1. Relieving letter & experience certificate from previous work.
2. Salary certificate from the previous work.
3. PAN & Aadhar Card copy.
4. Three passport size and one stamp size colored photograph.

KAMAL GARG
COMPASS TECHNOLOGIES
MANAGER



Employee ID:-Compass/2539

Dated: 14/06/2021

SALARY SLIP

Name – Harpreet Singh



Designation- Office Administrator

Salary for the month of- May, 2021

The salary break up is as follow as per services records.

Earning	Amount	Deduction	Amount
Basic salary	11000	Dear Allowance	0
House Rent	3500	Salary Deduction	0
Other Allowance	1000		
Travelling Allowance	0		
TOTAL SALARY			15500

Mode of Payment: - Cash in Hand


Megha WaliaCOMPASS TECHNOLOGIES
HR MANAGER**COMPASS**
TECHNOLOGIES
SCO 85-86, 4th Floor, Sec 34-A, Chd.
Ph. No. 0172-4044006, 7888840961 info@compasstechnsolution.com www.compasstechnsolution.com +91-7888840961 / 0172-4044006 SCO 85-86, 4th Floor, Sector - 34 A,
Chandigarh

Employee ID:-Compass/2539

Dated: 12/07/2021

SALARY SLIP

Name – Harpreet Singh

Designation- Office Administrator

Salary for the month of- June, 2021

The salary break up is as follow as per services records.

Earning	Amount	Deduction	Amount
Basic salary	11000	Dear Allowance	0
House Rent	3500	Salary Deduction	0
Other Allowance	1000		
Travelling Allowance	0		
TOTAL SALARY			15500

Mode of Payment: - Cash in Hand



Megha Walia

COMPASS TECHNOLOGIES

HR MANAGER



SCO 85-86, 4th Floor, Sec 34-A, Chd.
Ph. No. 0172-4044006, 7888840961

Employee ID:-Compass/2539

Dated: 11/08/2021

SALARY SLIP

Name – Harpreet Singh

Designation- Office Administrator

Salary for the month of- July, 2021

The salary break up is as follow as per services records.

Earning	Amount	Deduction	Amount
Basic salary	11000	Dear Allowance	0
House Rent	3500	Salary Deduction	0
Other Allowance	1000		
Travelling Allowance	0		
TOTAL SALARY			15500

Mode of Payment: - Cash in Hand

Megha Walia

COMPASS TECHNOLOGIES

HR MANAGER



SCO 85-86, 4th Floor, Sec 34-A, Chd.
Ph. No. 0172-4044006, 7888840961

Employee ID:-Compass/2539

Dated: 10/09/2021

SALARY SLIP

Name – Harpreet Singh

Designation- Office Administrator

Salary for the month of- August, 2021

The salary break up is as follow as per services records.

Earning	Amount	Deduction	Amount
Basic salary	11000	Dear Allowance	0
House Rent	3500	Salary Deduction	0
Other Allowance	1000		
Travelling Allowance	0		
TOTAL SALARY			15500

Mode of Payment: - Cash in Hand


Megha Walia
COMPASS TECHNOLOGIES
HR MANAGER
SCO 85-86, 4th Floor, Sec 34-A, Chd.
Ph. No. 0172-4044006, 7888840961

Employee ID:-Compass/2539

Dated: 12/10/2021

SALARY SLIP

Name – Harpreet Singh

Designation- Office Administrator

Salary for the month of- September, 2021

The salary break up is as follow as per services records.

Earning	Amount	Deduction	Amount
Basic salary	11000	Dear Allowance	0
House Rent	3500	Salary Deduction	0
Other Allowance	1000		
Travelling Allowance	0		
TOTAL SALARY			15500

Mode of Payment: - Cash in Hand



Megha Walia

COMPASS TECHNOLOGIES

HR MANAGER



Employee ID:-Compass/2539

Dated: 11/11/2021

SALARY SLIP

Name – Harpreet Singh




Designation- Office Administrator

Salary for the month of- October, 2021

The salary break up is as follow as per services records.

Earning	Amount	Deduction	Amount
Basic salary	11000	Dear Allowance	0
House Rent	3500	Salary Deduction	0
Other Allowance	1000		
Travelling Allowance	0		
TOTAL SALARY			15500

Mode of Payment: - Cash in Hand

Megha Walia
COMPASS TECHNOLOGIES
HR MANAGER info@compasstechnsolution.com www.compasstechnsolution.com +91-7888840961 / 0172-4044006 SCO 85-86, 4th Floor, Sector - 34 A,
Chandigarh